

**TOWN OF EAST WINDSOR
INLAND WETLANDS WATERCOURSE AGENCY**

Regular Meeting – October 1, 2014

MEETING MINUTES

*******Draft Document Subject to Commission Review/Approval*******

CALL TO ORDER: Chairman Savaria called the Meeting to order at 7:00 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

ESTABLISHMENT OF QUORUM:

Present: Regular Members Ron Savaria (Chairman), Dave Menard, Richard Osborn, and Alternate Members Kathryn Roloff and Michael Sawka.

Unable to Attend: Regular Members Bob Slate.

Guests: Deputy Selectman Jason Bowsza, Inland/Wetlands Liaison.

Chairman Savaria noted the establishment of a quorum with 3 Regular and 2 Alternate Members as noted above. All members will sit in on votes this evening. .

Also in attendance was Town Planner Whitten.

AGENDA ADDITIONS:

MOTION: To ACCEPT the Agenda Addition under MISCELLANEOUS, 3) Newberry Village – Permit Extension.

Osborn moved/Roloff seconded/

**VOTE: In Favor: Unanimous (Menard/Osborn/Roloff/Savaria/Sawka)
(No one opposed/No abstentions)**

APPROVAL OF MINUTES/1) September 3, 2014 – Regular Meeting:

MOTION: To APPROVE the Minutes of Regular Meeting dated September 3, 2014 with the following amendments:
Page 10, Line #403, “~~Commission~~ **COMMISSIONER** Slate reported.....”

Osborn moved/Roloff seconded/

**VOTE: In Favor: Unanimous (Menard/Osborn/Roloff/Savaria/Sawka)
(No one opposed/No abstentions)**

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CONTINUED PUBLIC HEARINGS: None.

NEW APPLICATIONS TO BE RECEIVED: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

MISCELLANEOUS/1) Discussion with Laurie Whitten, Town Planner, review of Inland Wetland input to the Plan of Conservation and Development:

Town Planner Whitten advised the Commission the POCD (Plan of Conservation and Development) is a document which is a master plan that identifies primary goals, strategies, and actions to accomplish growth and development within East Windsor. The State mandates that the POCD must be updated every ten years; failure to do so can adversely affect acquisition of grants or discretionary funds. Town Planner Whitten is appearing before each commission to discuss and develop their goals and actions for the current revision.

Town Planner Whitten reviewed “Chapter 5 – the Action Plan for the Conservation Commission/Inland Wetlands Commission” as outlined in the 2004 POCD. “Core Strategies for Conserving Community Resources” referenced two “Action items under the Strategy to Protect Environmental Quality: 1) Separate Wetlands and Conservation Commission, and 2) Continue Regional Environmental Program Participation”. Town Planner Whitten noted a separate Conservation Commission has been established; the regional committee for environmental protection was disbanded as each town created their own programs.

Town Planner Whitten queried the Commission regarding their goals for protection/preservation of wetlands, vernal pools, bogs, and watersheds. Discussion continued regarding the purview of the Commission, the importance of regulations to encourage eco-friendly development, enforcement actions, and awareness of changing methods of managing erosion and sedimentation controls. The Commission identified the following goals/actions to be considered for the POCD revision:

- Identify high quality wetlands, vernal pools, and bogs – prioritize their importance within the eco-system
- Work with Conservation Commission to encourage a higher preservation/protection “point value” for prioritized wetlands, vernal pools, and/or bogs in their evaluation process for conservation.
- Investigate availability of grants to assist with the identification process.
- Develop erosion and sedimentation standards within Wetland Regulations to guide/encourage developers to use preferred methods
- Promote green infrastructure (bioswales, rain gardens, green roofs) within Inland Wetland Regulations

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- Review/develop a watershed plan which includes impacts from surrounding communities
- Consider impact on Scantic River Watershed from adjacent properties or neighboring communities
- Consider impact on Bowlen's Brook by future development.
- Reconsider status of wetlands fee schedule

MISCELLANEOUS/2) Newberry Village – Request to open Phase III II – Status Update:

Town Planner Whitten reported the developer and Town Staff held a pre-development meeting; the posting of bonds is required. She and Inland Wetlands Agent Newton walked the area proposed for development and gave the developer permission to begin clearing.

Discussion continued regarding the conditions of the permit, including notification to staff prior to initiation of work. The understanding of the sequence of notification was apparently unclear as notification to staff followed commencement of clearing.

MISCELLANEOUS/3) Newberry Village – Permit Extension:

Town Planner Whitten reported the developer has requested an extension of permits for continued development of this project. IWWA Permit #1351 was initially issued in November, 2004, and amended via IWWA Permit #1358 through March, 2005. Both those permits were combined under IWWA Permit #09-2011 due to expire in November, 2014. Discussion followed regarding statutory provisions for permits issued within a specific timeframe.

MOTION: To GRANT EXTENSION of Inland Wetlands Permit #09-2011 which expires 11/3/2014; extension granted through 11/3/2018.

Roloff moved/Osborn seconded/

**VOTE: In Favor: Unanimous (Menard/Osborn/Root/Savaria/Sawka)
(No one opposed/No abstentions)**

AGENT DECISIONS/1) #14-2014 Donald Mitchell – 265 Scantic Road – Request for Agent Decision to conduct regulated activities in upland review area to install two (2) accessory sheds. Property located at 265 Scantic Road; nearest intersection is Abbe Road. Assessor's Map 23, Block 34, Lot 46:

Town Planner Whitten reported this proposal is for the placement of two sheds within the upland review area of this parcel. Discussion followed regarding the size of the property, the proposed location of the sheds, and the companion Zoning Permit required for installation of the sheds. Town Planner Whitten noted the applicant is not proposing to

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install foundations for the sheds so no soil removal should occur; there will NOT be any wetlands impact.

The Commission concurred with the issuance of an IWWA Permit via an Agent Decision; no motion made.

STATUS REPORTS:

VIOLATIONS/1) Donald Wagner – Property to south of 18 Craftsman Road – Status Update:

Chairman Savaria summarized the actions initiated by Mr. Wagner to access a landlocked parcel via the adjacent STR property. Chairman Savaria noted he has visited the site; the soil has been pulled back onto land owned by STR, a berm has been created to prevent further trespassing, and the pipe – which had been proposed to be removed – remains as Wetlands Agent Newton felt removal would cause more damage/disturbance. It was agreed the berm is not a major deterrent to continued use of the access.

Chairman Savaria also noted a violation has occurred along the Scantic River on Town owned property adjacent to property farmed for a private entity. Stone had been dumped along the river to stop erosion of the field. Review of this violation continues.

CONFERENCES/SEMINARS/TRAINING: Nothing currently available.

CORRESPONDENCE: None.

GENERAL BOARD DISCUSSION:

PUBLIC PARTICIPATION (Discussion on non-Agenda items only):

Mr. Pippin congratulated Commissioner Roloff on her JI cover photo.

ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 8:16 p.m.

Sawka moved/Roloff seconded/VOTE: In Favor: Unanimous

Respectfully submitted:

Peg Hoffman, Recording Secretary, Inland Wetlands and Watercourse Commission